

# Family Ministries General Release Form

valid August 23, 2015 - August 31, 2016

3 years old - 12th Grade



## Parent's Information

Name(s): \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Zip Code: \_\_\_\_\_  
Mom's Cell: \_\_\_\_\_  
Dad's Cell: \_\_\_\_\_  
Parent Email: \_\_\_\_\_

## Person to Notify in Case of Parent's Absence

Name: \_\_\_\_\_  
Primary Phone: \_\_\_\_\_  
Alt. Phone: \_\_\_\_\_  
Relationship: \_\_\_\_\_

## Insurance Information

Name of Insured: \_\_\_\_\_  
Insurance Company: \_\_\_\_\_  
Insurance Phone #: \_\_\_\_\_  
Policy # / Group #: \_\_\_\_\_  
Doctor's Name: \_\_\_\_\_  
Phone Number: \_\_\_\_\_

Which campus do you attend?  
 Jones Road       Fry Road

Foundry  
Jones Road Campus  
8350 Jones Road  
Houston, TX 77065  
Phone: 713.937.9388

Foundry  
Fry Road Campus  
10203 Fry Road  
Cypress, TX 77433  
Phone: 713.937.9388

[www.foundrychurch.org](http://www.foundrychurch.org)

[www.foundrychurch.org](http://www.foundrychurch.org)

## Student(s) Information

**Student 1 Name:** \_\_\_\_\_  
Student 1 Birthdate: \_\_\_\_\_  
Grade 2015-2016: \_\_\_\_\_  
Allergies, medications, health conditions: \_\_\_\_\_

**Student 2 Name:** \_\_\_\_\_  
Student 2 Birthdate: \_\_\_\_\_  
Grade 2015-2016: \_\_\_\_\_  
Allergies, medications, health conditions: \_\_\_\_\_

**Student 3 Name:** \_\_\_\_\_  
Student 3 Birthdate: \_\_\_\_\_  
Grade 2015-2016: \_\_\_\_\_  
Allergies, medications, health conditions: \_\_\_\_\_

If you have children 3 years to 6th grade, please read and indicate your agreement to the Family Ministries Discipline Policy on page 2.

I agree       I disagree

I give permission for my child(ren) listed above to participate in scheduled Foundry United Methodist Church Family Ministries programs during the dates stated above. On behalf of the participant(s), I release Foundry UMC, Family Ministries staff and volunteers from any liability and any and all claims for injuries or damages which might be sustained during events, either at the destination or in traveling to and from said destination.

I agree       I disagree

I, the parent/guardian of the above named child(ren), grant my permission for pictures of him/her to be displayed in church event publications, in the church worship guide, in church video presentations, on the Foundry website, Facebook, twitter, and in email communications. Full names will not be used on the website.

I agree       I disagree

Date completed: \_\_\_\_\_

Parent's Name: \_\_\_\_\_



# Faith Factory Discipline Policy Guidelines

*Our goal is to create a respectful, fun environment where parents partner with ministry leaders to provide an exciting spiritual experience for kids. These guidelines and policies are intended to provide the structure and expectations needed to create an environment where all children can safely enjoy Foundry's children's ministry programming. Children are expected to follow these behavior guidelines at all times:*

## **Be respectful of the teacher, classmates, and self.**

"Here is my command. Love each other, just as I have loved you." *John 15:12*

## **Treat others the way you want to be treated.**

So in everything, do to others what you would have them do to you.  
*Matthew 7:12*

## **Use kind words.**

But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness and self-control.  
*Galatians 5:22-23*

## **Leave the room better than you found it.**

The earth is the Lord's, and everything in it. *1 Cor. 10:26*

Appropriate behavior is defined as a cooperative spirit on the part of the child.

Inappropriate behavior is defined as any action that chronically disrupts the learning process or is an act of willful disrespect. Inappropriate behavior will be addressed by a children's ministry leader and will be handled in a manner as outlined in the **Discipline Policy**.

If redirection of behavior and restatement of the expectations do not correct the misbehavior, the following steps will be taken.

### ***1st occurrence = Verbal Warning***

The child will be separated from other children and verbally made aware of the inappropriate behavior by a children's ministry leader. The leader will clearly define to the child how to alter the behavior so that it is acceptable.

### ***2nd occurrence = Time-out***

The leader will separate the child from the class. The teacher will remind the child of the inappropriate behavior. The child will then be required to sit separate from the rest of the class, but in full view of the leader, for a period of time equal to the child's age in minutes.

### ***3rd occurrence = Speak with Director***

One of the Children's Ministry Directors will speak with the child in the hallway, explaining the consequences for continued poor behavior. The child will be reminded that their parents will be notified.

## **Parent Notification**

The Director will make the decision whether or not a parent needs to be notified during service, after the service/at pick-up, or via phone call later in the day. Our goal is to talk to the parent in a private location, in person and after the service when possible. Parents will be notified every time their child's behavior results in their removal from standard activities. A meeting with the parent, child and Director may be requested to discuss solutions. If steps 1-3 are a common occurrence, the Director may ask the parent to attend Faith Factory ministry programs and/or events with their child for a determined period of time.

## **Attention Parents!**

Placing your child into any of Foundry's Children's Ministry programs signifies your acceptance of this policy. Only discipline as outlined in this policy may be administered as deemed necessary by the children's ministry workers. We encourage you to join our Faith Factory team as we partner with parents to discipline --and disciple -- the children God has entrusted to us!

