



THE FOUNDRY

**FUNERAL/MEMORIAL SERVICE
Information Form**

The following information will be needed for the planning of the service:

Name of Deceased _____

Family Point of Contact _____

Relationship _____

Family Address _____

Family Phone _____

Other Contact Phone _____

Funeral Home _____

Address _____

Phone _____

Funeral Director _____

Phone _____

Number of Family Members _____

Family Hour/Viewing scheduled? Yes No

Date & Time of Family Hour/Viewing _____

Location _____

Floral Requests _____

Funeral Service Instructions

Service Location _____

Date & Time of Service _____

Pastor _____

Scripture _____



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Prayer _____

Eulogy or Tribute _____

Video Presentation *(optional)*

Format _____ Length (mm:ss) _____

(.MP4 is the required file type. Contact Robert.DiBlanco@foundrychurch.org with questions)

Viewing (Prior To, Beginning or After the Service) _____

Interment (Cemetery) _____

Pallbearers (Funeral only)

Honorary Pallbearers (Funeral only)

Music Provided by _____

Family Meal Yes No How many expected _____

Sample Program

- Processional of Ministers and the Family
- Welcome/ Prayer
- Music/Solo (if wanted)
- Eulogy/Tributes
- Music/Solo (if wanted)
- Reading of Scriptures
- Message
- Music/Solo (if wanted)
- Prayer Recessional

Any additional information or comments?

